

**Government of Chhattisgarh**  
**Mineral Resources Department**  
**Mantralaya**  
**D.K.S. Bhawan, Raipur**

F.No. F 7-34/2010/12

Raipur dated.....

74 DEC 2010

To,

- The Commissioner cum Director,  
Geology & Mining, Chhattisgarh,  
Sonakhan Bhawan , Raipur

**Subject: - Procedure for loading of ore from railway goods sheds/ public sidings/ private siding within the state of Chhattisgarh.**

**Reference:- Railway Board's letter No. TCR/1078/2010/11 New Delhi, dated 23-11-2010**

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On consideration of the commercial circular cited under reference and with a view to ensure smooth transportation of ore (Iron Ore and Bauxite only) by Railway Wagons, the following procedures for loading of ores from railway goods sheds/ public sidings/private sidings are hereby prescribed for immediate implementation in the field :-

1. Indents for loading of ores would be accepted by "Railways" only if its Forwarding Note has been duly validated i.e. signed and stamped by authorized officers of the mining department i.e. Dy. Director (Mines), Mining officer, Asst. Mining officer of the concerned district.
2. On one Forwarding Note, indent for only one rake will be accepted.
3. Transit Passes will be issued as per the provisions of Chhattisgarh Minerals (Mining, Transportation and storage) Rules, 2009. In this rule, Transit Pass is required to transport any mineral/ore by any vehicle. Similarly, for transportation of ore by railway wagons, Transit Pass will be issued by authorized officers of the mining department. To differentiate between these two passes, the Transit Pass required for transportation by railway rake will be called as **Railway Transit Pass (RTP)**.

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4. On allotment of a rake against duly validated indents, loading would be allowed only if the consigner submits to railway requisite **Railway Transit Pass (RTP)** issued by the authorized officers of the mining department.
5. Only such consigners be allowed to dump ores at railway sidings for loading into rakes, who have valid Transit Passes and whose forwarding notes for rakes have been duly validated i.e. signed and stamped by the authorized officers of the district concerned.
6. After dumping ores, Transit Passes along with summary sheet are to be deposited by the consigner to the authorized officer of the Mining Department of the district concerned, in the following format-

Name, address and telephone No. of the consigner.....

Details of Railway siding.....

Quantity of minerals (in tones) to be transported.....

Name and place of consignee.....

S.No.	Date	Transit pass No.	Name of mine(s)	Mineral	vehicle No.	Quantity (in tones)	Remark
1	2	3	4	5	6	7	8

Enclosure -Transit Passes-.....

Signature of consigner

(The consignor shall be responsible for giving correct details on the summary sheet.)

7. The authorized officer of the Mining Department of the district concerned will verify the details submitted by the consigner and issue **Railway Transit Pass (RTP)** in duplicate. For one rake, one RTP would be issued.
8. The consigner will submit RTP in duplicate and summary sheet to railway siding, where loading is to take place.
9. Summary sheet and Railway Transit Passes, for all rakes loaded in a single day, will be kept in envelopes date-wise. These envelopes will be collected by the representatives of the concerned Mining officer on weekly basis.

10. The Station Master/Goods Clerk will not affix his signature on the Railway Transit Pass as receiver of the ore, since the ownership of the ore continues to be with the consignor/consignee and railways are only the transporter.
11. Ore for one rake will be sourced from the same (one) mining circle, from which the forwarding note for indent of rake has been received.
12. Consignor will submit a monthly station-wise statement of rakes loaded date wise with the name of consignee, destination station, net tone carried in the train ,will be sent to the concerned Mining officer. The Mining officer should verify the returns with Railway Transit Passes for each lessee/licensee.
13. The office of the Sr. DCM of respective Railway divisions shall arrange collection of monthly information from concerned stations/siding and send the compiled information for the month as per the following format to Director Geology and Mining and also the concerned CCM.

Originating Station	Date	RR No.	Destination	Consignor	Consignee	Net tone carried	Particulars of Railway Transit Passes
1	2	3	4	5	6	7	8

14. The above instructions are also applicable for private sidings.

**14.1** Private sidings which are within the lease area of mining circle and being used only for exclusive dispatch of ore, raised from their leasehold mines for captive use, the Railway Transit Passes will not be required.

**14.2** Private sidings which are outside the lease area should be used to dispatch ore exclusively by the lessee to whom the siding belong and in case there is a co-user agreement with different lessees to use the private sidings, name of such lessee should be provided to the concerned Mining Officer by the lessee to whom the private siding belongs. Only that lessee whose name has been communicated to the Mining authorities shall be permitted to dispatch ore from such sidings following the prescribed procedure.

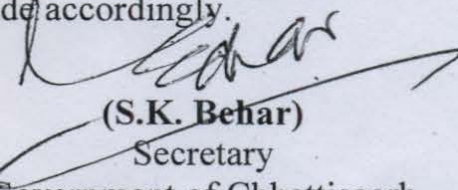


**14.3** It shall be the responsibility of the lessee, to whom the private siding belongs, to ensure that the directions are being adhered to and no illegally mined ore is transported from these sidings. The lessee should submit a month wise report indicating the quantity of mineral, source of procurement (source name) particulars of the buyers etc. to the concerned Mining Officers by 15<sup>th</sup> day of next month.

15. At district level, in mining section, a register will be maintained with the following information;

Sr no.	Consignors name and address	Date of forwarding letter	Name of siding	Stock to be dispatched	Name of mines from where mineral/ore procured	Name of the officer verifying the documents	Consignee name and address	Details of RTP issued	Details of used RTP	Remark
1	2	3	4	5	6	7	8	9	10	11

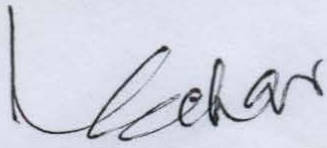
16. If in future, any difficulty arises out in implementing the above mentioned procedure, necessary amendments will be made accordingly.

  
**(S.K. Behar)**  
 Secretary  
 Government of Chhattisgarh  
 Mineral Resources Department  
 Raipur, dated 14 DEC 2010

Encl No. F 7-34/2010/12

Copy to :

1. Secretary, Govt of India, Ministry of Mines , Shastri Bhawan New Delhi.
2. Secretary, Govt of India, Ministry of Steel, Udhog Bhawan New Delhi.
3. Secretary, Govt of India, Ministry of Railway, New Delhi.
4. Principal Secretary, Govt of Chhattisgarh, Home, Raipur.
5. Principal Secretary, Govt of Chhattisgarh, Finance, Raipur
6. Secretary, Govt of Chhattisgarh, Commerce and Industries, Raipur.
7. Commissioner, Raipur /Bilaspur/Bastar/Sarguja
8. All Collectors, Distt ..... Chhattisgarh
- 9 .DRM, SECR, Raipur/Bilaspur
- 10 Chief Commercial Manager, SECR, Raipur/Bilaspur

  
 Secretary  
 Government of Chhattisgarh  
 Mineral Resources Department